

The Board of Education of Victoria Unified School District No. 432 met in Regular Session in the High School Library on Monday, December 13, 2021 at 7:00 P.M.

MEMBERS PRESENT

MEMBERS ABSENT

Tammy Lichter

Kevin Huser

Ryan Mauch

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Sean Rodger

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Jacque Schmidt

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Janea Dinkel

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Jeanna Wellbrock

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Superintendent: Kimberly Woolf

Principal: Deena Clark

Others Present: Kim Nowak, Kaitlyn Bleske, Kelby Parton, Kelli Johnson, Students from Senior Class

President Tammy Lichter called the Regular Meeting to order at 7:00 P.M.

**APPROVE AGENDA-MOTION** – A motion was made by Jeanna Wellbrock to accept the agenda as presented, seconded by Sean Rodger. Motion carried 6-0.

**APPROVE CONSENT AGENDA-MOTION** – A motion was made by Jeanna Wellbrock to accept the consent agenda presented below, seconded by Sean Rodger. Motion carried 6-0.

1. Approve the minutes from December 6, 2021 Special Session BOE meeting.
2. Approve the minutes from November 8, 2021.
3. Approve the December bills.
4. Approve the resignation of Ruth Ann Zimmer from Co-Play Director. (Exhibit A)
5. Approve the resignation of Beverly Hartsook as Concession Sponsor. (Exhibit B)
6. Hire Katelyn Schmidt for remainder of the year as Concession Sponsor.

**RECOGNITIONS /ANNOUNCEMENTS** – Mrs. Clark thanked staff for coming to the District Christmas Party that was held at her house. Thanked staff for stepping up when there are not enough subs; filling in when other staff has been ill or out of the building. Recognized the Victoria PTO for all the things they are doing at the elementary school for the staff and students,

including organizing the Gingerbread Villages Project with preschool-6<sup>th</sup> grades. Mrs. Woolf also thanked the staff at her building for filling in whenever and wherever it is needed.

**PUBLIC COMMENTS**—There were no public comments.

**SCHEDULED AND NON-SCHEDULED AUDIENCES:**

**ESSER III INFORMATION** – Due to illnesses and previous engagements HS staff was not present, however Mrs. Woolf read some of the priorities of the Building Leadership Team for the ESSER funds. A Teacher and Community Survey was conducted in the fall. It was completed by every teacher in the district, and six community members. Both groups showed that evidence-based interventions are a high priority. Several avenues would need to be explored to see what would work best for our district, including the possibility of an additional intervention teacher. It was agreed that the curriculum throughout the district needs to be updated. There is a concern that keyboarding and computer literacy skills need to be specifically taught at the upper and lower levels on computers, not just iPads. Social emotional learning (SEL) is a high priority and a need for teacher training and additional professional staff to address the needs being observed. Teacher and staff retention is of the highest priority. The state of our facilities continues to be an issue; renovations need to be made and should be looked at for specific needs. (Exhibit C)

**WELDING BOOTHS & AIR VENTILATION SYSTEM BY KELBY PARTON** – Mr. Parton spoke to the board about his concerns on ventilation in the welding booths; fumes in the shop area that are unsafe for students/staff. Would like to update the welding portion of the shop with a goal of adding 5 welding booths and updated ventilation. He has a quote of \$24,000 for 5 booths including the ventilation. Would like to sell the 3 existing stick welders and replace them with portable welders, keeping the tig welder and the four wire welders. Estimated updates to the welding shop; \$40,000. Suggesting the use of ESSER funds, Mrs. Woolf agreed that a portion of it could possibly be funded by the ESSER funds. (Exhibit D)

**BUSINESS ITMES:**

**AUDIT – 2020-2021** – Kelli Johnson, representative from Gudenkauf and Malone, presented the completed audit to the board. It was reported that there were no cash violations and no budget violations. Bank statements, receipt books, receipts, timesheets and payroll records looked good. She recommended that more than one person briefly look over payroll before it goes out to prevent errors. GS and HS secretaries are to start sharing Activity Accounts with Melissa on a monthly basis. (Exhibit E)

**MOTION** - A motion was made by Jeanna Wellbrock to approve the 2020-2021 audit, seconded by Jacque Schmidt. Motion carried 6-0.

**CELL PHONE POLICY DISCUSSION** – Mrs. Woolf spoke to the board about the cell phone policy. JH/HS staff had a meeting concerning cell phone use. Problems that are occurring include: interruptions to learning time; increased cyberbullying (starting from outside the school, be more diligent about preventing it in school); all staff need to be consistent in following the policy; teachers need to cut-out down-time to avoid cell phone use. Student’s cell phones can be confiscated if necessary and put in the vault. Violations to the policy will result in: 1<sup>st</sup> time-meeting with the student, 2<sup>nd</sup> time- parents notified, 3<sup>rd</sup> time- meeting with student, parent and administration.

**CLASSIFIED PERSONAL WAGES**— Mrs. Woolf spoke about the need for staff retention. She conducted a wage audit with surrounding schools of similar size. Wages in our district are significantly lower and classified staff is underpaid. Recommendations to the board were: Custodian, Wade Schmidtberger. recommended title change to Maintenance Director and 11% annual increase, 40 hour work week, allow overtime for emergency issues to be approved by the superintendent. Bus Driver is separate from regular pay. Elementary Custodian, Pam Scheck, recommended title change to Head Custodian and 7.6% hourly increase. Additional responsibilities would include supplies and budgeting, look into

possibility of different suppliers, liaison between custodians and superintendent, convey needs, wants, and concerns on a bi-weekly basis and train other custodians

HS Custodian, Jamie Sterling, recommended a 2% hourly increase.

Board Clerk, Melissa Schmidt, recommended 11.5% hourly rate increase; increased responsibilities.

HS Secretary, Michelle Giest, recommended a 2% hourly rate increase; additional responsibilities include more clubs & organization activity accounts, nursing duties.

Suggested to increase wages in January. Budget has been reviewed, and would be able to be implemented in this year's budget. (Exhibit F)

**MOTION – 7:45 P.M.** – A motion was made by Jeanna Wellbrock to enter into executive session for 10 minutes to discuss non-elected personnel and to return to open session at 7:55 P.M., seconded by Ryan Mauch. Motion carried 6-0.

The meeting was back in session at 7:57 P.M.

No action was taken in executive session.

**MOTION** – A motion was made by Ryan Mauch to approve the above personnel wage increases, seconded by Sean Rodger. Motion carried 6-0

**Z.A.P POLICY** – Zeros Aren't Permitted – Looking at a policy to help those on the low & failing list, the intent is to help, not punish students; build student confidence to get assignments completed on a regular basis. Have a para (Tiff Boardman) available 2hrs/week 3:30-5:30 on Fridays to help work on missing assignments. Communication will be sent out to parents, giving them a two-day notice. Students spending approx. 30 min/missing assignment.

**PRINCIPAL REPORT** – Mrs. Clark spoke to the board about the purchase, by the PTO, of two storage benches to be used for crossing guard jackets and stop signs. High school students Chris Wellbrock and Taylor Anderson, donated time to put them together. PTO is purchasing school family shirts for staff/students at VES. Looking forward to Mr. Befort's first Christmas

Concert here in the district. VES Site Council held a meeting on November 10<sup>th</sup>. The VES GEIT team, Mrs. Urban and Mrs. Dreiling are doing a great job with interventions. VES Gym schedule is full almost every hour of the day. Landscaping and concrete work for the front of the GS building is scheduled to begin in March. Thank you to the Board for the additional two days added to Christmas Break.

Mrs. Kim Woolf also thanked the board for the additional two days added to the break.

Acknowledged the dedication of the staff for coming together on PLC days. With the ESSER funds, we need to spend \$35,000 on learning loss by 2024. PDC meeting today, points were approved. Would like to purchase walkie talkies, to help with communication between the buildings. Proud of the students under INSPIRE, they are planning several games and activities over the last week before break. Spoke about KESA and what we want to improve on District wide; hands-on rubrics & curriculum were mentioned. A pipe burst in Christie Sander's room, due to possible blockage, Wade is trying to fix this, he will probably need to call a plumber. Melissa is checking into 2 additional security cameras.

**COVID UPDATE** – reported by Kim Woolf and Deena Clark that in the weekly Covid Zoom meetings, Jason Kennedy, with Ellis County Health Department, said that the state is moving down to an “endemic”- with the hope of ending quarantine requirements, but still encouraging people to stay home if feeling ill. Newer strains of the virus resemble symptoms of the common cold.

**MOTION** – A motion was made by Jacque Schmidt to adjourn the meeting, seconded by Sean Rodger. Motion carried 6-0.

The meeting adjourned at 8:32 P.M.

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Carla Schmeidler, Substitute for the Clerk