

The Board of Education of Victoria Unified School District No. 432 met in the Library on Monday, August 14th, 2023 at 7:00 P.M.

MEMBERS PRESENT

Tammy Lichter

Ryan Mauch

Janea Dinkel

Jacque Schmidt

Sean Rodger

MEMBERS ABSENT

Jeanna Wellbrock

Superintendent: Kimberly Woolf

Principal: Deena Clark – Victoria Elementary School

Others Present: Dan Rogers, Raina Huff, Benjamin Dome, Phillip Nowak, Tierra Nowak,

Cecilia Aguilar, Gregory Sander, Ashley Urban, Brody Nowak, Jacob Hunter, Cole Dinkel,

Kami Weber, James Bell, Christie Sander, Tianna Dreiling, Kori Braun, Marci Heier, Joyce

Schmidtberger, Erin Braun, Jenna Scherrer, Kim Nowak, Rachel VonFeldt, Tammy Schumcher,

Matt Orr, Crystal Schumacher, Shelly Huser, Peggy Wohler, and Crystal Brungardt.

CALL TO ORDER– President Tammy Lichter called the meeting to order at 7:01 p.m.

WELCOME GUESTS – President Tammy Lichter welcomed all guests.

ADOPTION OF AGENDA - Tammy Lichter mentioned that there were two additions to be made to the consent agenda. A resignation from Chianti Madkins as Head High School Basketball Coach and a resignation from Angie Singateh as Assistant HS Girls Basketball Coach.

APPROVE AGENDA-MOTION – A motion was made by Jacque Schmidt to accept the agenda with the two additional resignations, seconded by Ryan Mauch. Motion carried 5-0.

APPROVE CONSENT AGENDA ITEMS—

- Approve minutes from July 10, 2023
- Approve to pay the August bills
- Approve contracts & resignations:
 - PT Online Facilitator/ Library Aide, Ty Perrigo (MWF)
 - PT Online Facilitator/ Library Aide, Katelyn Schmidt (T Th)
 - Resignation from Angel Rueschhoff
 - Administrative contract for Dan Rogers as part time Athletic Director and part time Assistant Principal for JH HS.
- Approve Child Nutrition & Wellness, Kansas State Department of Education grant for \$4,773.29 for a 4-Well Hot Food Table
- Out-of-District Students Recommending: (see attached letters)
 - Ryot Ream (7th) and Octavia Kirk (4th)/ Gorham
 - Zoe (4th) Arya (2nd) Violet (1st) Beiker / Russell
- *The following item on our July Consent Agenda needs to be approved with the correct year:*

GAAP and Fixed Asset Waiver.

K.S.A. 75-1120a WHEREAS the Victoria Unified School District No. 432, Victoria, Kansas has determined that the financial statements and financial reports for the year ending **June 30, 2024** to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the BOE or the members of the general public of Victoria USD #432 and; WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ending June 30, 2024. NOW THEREFORE, BE IT RESOLVED, by the BOE of Victoria USD #432, Victoria, Kansas in the regular meeting duly.

CONSENT AGENDA MOTION – A motion was made by Jackie Schmidt and seconded by

Sean Rodger to approve the consent agenda items including the resignation of Chianti Madkins

from the High School Head Girls Basketball Coach position and from Angie Singateh as

Assistant High School Girls Basketball Coach. A vote was taken and passed 5-0.

SCHEDULED AND NON-SCHEDULED AUDIENCES – Ben Dome gave a presentation on

the Youth Action Council. His presentation included New Members, Orientation, Popol Card

Debut and Upcoming Events. The Ellis County Youth Action Council meeting will be held in

Victoria on September 7th. Board of Education Members, Administration, Stakeholders, and

Union Representatives are all welcome to attend.

SCHEDULED AND NON -SCHEDULED AUDIENCES – Jenna Scherrer spoke to the board

about updating the bullying agreement in the parent handbook. She questioned other items in the

handbook under Truancy, Attendance, and Tardies.

RECOGNITIONS AND ANOUNCEMENTS– Mrs. Clark would like to thank Carla

Schmeidler, Michelle Geist, Brenda Dreiling, Ashley Urban, Cecilia Aguilar and Kami Weber for the work done during enrollment. She also wanted to thank Pam Scheck, Pilar Clark, and Wade Schmidtberger for their hard work this summer getting the buildings ready for students. Mrs. Woolf thanked Dan Rogers for his effort and time spent on our Cell Phone Policy. Thanks also to Ken Schoenrock, Amy Schoenrock, Kaylene Gabel and Cody Bradley for attending conferences and professional development this summer.

HANDBOOK REVISIONS AND iPad POLICY 23-24– Mr. Dan Rogers discussed revisions to the JH/HS Parent Student handbook and iPad policy.

Add the following statement:

ISS:

The ISS will be served the next full day unless there is a conflict in which an alternate date will be set. Administration will decide how the remainder of the day will be spent, until the ISS is served. Depending on the severity the student may be sent home for the remainder of the day, sit in the office, or return to class. The student will be allowed to practice but not attend or participate in athletic contests or extracurricular activities during the time of the full day issued suspension.

Remove:

Truancy: ~~SRO officer will be involved~~

~~Significant part of the day is considered three class periods.~~

Tardies: ~~Students have three “free” tardies per 9 weeks.~~

Revise:

Cell phones and /or peripheral/electronic devices will remain powered down in a secure location **designated by administration** ~~with the student’s GPS or homeroom teacher~~ when they arrive at school.

Cell Phone Policy: Consequences

1st time - 30 Minutes

2nd time - 60 Minutes

3rd Time - ISS

4th and subsequent Time (s) - 2 Day OSS with another day added for each infraction.

(NOTE: If at any point a student refuses to turn over the phone/reveal that what has been identified is not a phone to a staff member for a violation, the student immediately will be given a two day out of school suspension-or longer for violations numbering greater than four-effective immediately.)

In school suspension procedures and Cell Phone policy and consequences were discussed. A demonstration of a cell phone pouch to keep the cell phones in (to be kept with the student) was shown and recommended. We have received a quote for \$3,600 (\$30.00 per bag) for the bags

and opening devices from Yondr for the first year. The cost for the second year would be less. If the cell phone bags get destroyed or lost, a replacement fee will be collected from the student. Secure boxes for phones will be used at the beginning of school. Mrs. Woolf discussed the revision of care fees. After some discussion with staff, it was recommended that \$4.00 per hour be charged.

CARE FEES

The program is completely self-supporting. There is an initial \$10.00 Child Registration Fee. CARE will be provided at the rate of \$4.00 per hour (All children will have a snack daily.) Supervision begins at 3:20 pm. Child care is charged in hourly increments beginning at 3:30 pm. Early release times of 1:20 will be the same hourly rate.

VES HANDBOOK, JH/HS HANDBOOK AND IPAD POLICY MOTION – Ryan Mauch

moved to accept the VES and JH/HS Handbooks and the iPad policy with the changes as presented and to move forward with the lease agreement for the Yondr pouches. Motion was seconded by Jacque Schmidt. A vote was taken and passed 5-0.

BUILDING NEEDS ASSESSMENT REPORT FROM BUILDING ADMINISTRATOR –

Mrs. Clark and Mrs Woolf presented information from the Building Needs Assessment report. After reviewing State Assessment scores, surveying our teachers, and additional discussion with our Building Leadership Teams, the following are areas of highest priority:

- Supporting student engagement in the classroom
- Supporting social emotional needs
- Increasing family and community meaningful engagement
- Utilizing high impact instructional strategies.

Other areas of need indicated by individuals in his/her area of professional learning needs:

- Implementation of tiered system of support for academic needs
- Implementing a tiered system of support for behaviors
- Implementing textbooks and curriculum with fidelity

BUILDING NEEDS ASSESSMENT INFORMATION -MOTION – Jacque Schmidt made a

motion to approve the suggested areas of needs and highest priorities as presented through our Building Needs Assessment information based on input from assessment scores and staff input. Sean Rodgers seconded the motion. A vote was taken and motion passed 5 – 0.

EMPLOYEE INSURANCE– We are waiting to hear back from Blue Cross and Blue Shield of Kansas with an updated rate for 1/1/24. Based on preliminary market rates, the proposed employee benefit would be:

\$650- Employee
 \$850- Employee + Children
 \$900- Employee + Spouse
 \$1,000- Family

After some discussion, Employee Insurance was tabled until we get current rates.

RATIFY THE 2023-2024 NEGOTIATED AGREEMENT AND CALENDAR– Since we are unsure of the insurance rates, no action was taken to ratify the negotiated agreement. On PLC days, school will be dismissed at 1:20 P.M. and teachers will begin PLC at 1:30 P.M.. On February 14th 2024, Victoria High School FCCLA will host the District FCCLA Star Events. Teachers will be required to help with judging and monitoring of students. At the grade school, elementary staff can help with FCCLA Star events or visit Wiley Elementary School at Hutchinson, KS.

MOTION - UPDATE CALENDAR DATES – Jacque Schmidt moved to update the calendar with a dismissal time of 1:20 PM. on PLC dates and to show February 14th 2024 as a work day for teachers. Janea Dinkel seconded the motion. A vote was taken and passed 5 – 0.

8:09 P.M. - EXECUTIVE SESSION TO RATIFY CLASSIFIED AND NON-CLASSIFIED

PERSONNEL RAISES – Jacque Schmidt moved to go into executive session for 10 minutes to discuss classified and non-classified personnel raises. Janea Dinkel seconded the motion. A vote was taken and passed 5-0. The board went into executive session at 8:09 P.M. for 10 minutes and returned at 8:19 P.M.

8:19 P.M. - EXECUTIVE SESSION TO RATIFY CLASSIFIED AND NON-CLASSIFIED

PERSONNEL RAISES – At 8:19 P.M. Jacque Schmidt moved they take an additional 10 minutes to discuss classified and non-classified personnel raises. Janea Dinkel seconded the

motion. A vote was taken and passed 5-0. The board went back into executive session for 10 more minutes. At 8:30 P.M. the board returned. No action was taken in executive session.

MOTION - CLASSIFIED AND NON-CLASSIFIED PERSONNEL RAISES. Jacque

Schmidt moves and Ryan Mauch seconds to approve raises for the recommended classified staff retroactive back to July 1, 2023 contingent upon when the certified negotiated agreement is ratified. A vote was taken and passed 5-0.

MOTION - WELLNESS POLICIES FOR 2023-2024 – Jacque Schmidt moved and Janea

Dinkel seconds to approve the wellness policy for the elementary school, middle school and the high school for 2023-2024. A vote was taken and passed 5-0.

MOTION - APPROVAL TO MOVE UNUSED FUNDS – After some discussion Ryan Mauch

moves and Jacque Schmidt seconds to move the combined \$238.13 unused funds from the class of 2022, the Civics Sign project and the Civics baseball project to the National Honor Society for national affiliation dues. In addition move the \$1,128.72 unused funds from the class of 2023 to National Honor Society for new stoles and use the \$236.81 from the Civics Painting Bridge fund to pay the artist Rick Rupp. A vote was taken and passed 5-0.

PRINCIPALS AND SUPERINTENDENTS REPORTS –

Mrs. Clark reported revamping the Patterson Family Foundation Professional Development Grant for additional funds to help teachers with college courses and twenty percent going to PD for the whole staff. She reported the BLT gave input for the back to school inservice days with the theme "All In." Staff are working to get student scan codes for easier checking in/out. Administration attended KSDE ZOOM about the updated KESA process. She reported we are seeking CARE afterschool helpers, bus drivers, and substitutes.

Mrs. Woolf reported Community Focus Group invitations were in the works for Strategic Planning sessions in the fall. A facilities update was given. Enrollment numbers were shared. The Principal's report shared about working with the SpEd teacher, the new online Spanish

teacher through Greenbush and back to school plans with new teachers, Thursday, August 17th, 2023 and special speaker for Monday, August 21st 2023.

CLOSING BUSINESS ITEMS – New Staff lunch will be Thursday August 17th, 2023 from 11:00 A.M. – 12:00 P.M. at the Elementary School. The next special meeting for exceeding Revenue Neutral Rate will be Monday, September 11th 2023 at 6:30 P.M.. A Budget Hearing meeting will follow at 6:40 P.M.. The next regular meeting will be Monday September 11th 2023 at 7:00 P.M. The KASB annual convention will be held November 10 – 12, 2023 in Wichita KS.

MOTION TO ADJOURN MEETING - MOTION — A motion was made by Jacque Schmidt to adjourn the meeting, seconded by Janea Dinkel. Motion carried 5-0. The meeting was adjourned at 8:55 P.M.

Michelle Geist, Acting Board Clerk